

Sample Question B

Set of Instructions/Guidelines

- Use a clear heading
- Use a step by step approach
- Supply 5-6 instructions/guidelines
- Use numbers or bullet points
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- Use short, sharp sentences
- Give one instruction per bullet point
- Write important words in red/block capitals etc.
- Put additional information in brackets

Example of Set of Instructions

Setting the VCR to Present Time

1. Press the **VCR POWER** button **ON**.
2. Press **TV POWER** button **ON**.
3. Turn TV to **Video Channel**.
4. Press **MENU**.
5. Set the month. (For example, press 0 and 5 for May).
6. Set the year. (For example, press 2010)
7. Set the day. (For example, press 2 and 3 for the 23rd)
8. Set the present time. (For example, press 09:00)
9. Press **SAVE**.
10. Present time has now been set on the VCR.

- Setting
- Acting
- Sets
- Length of film
- Special effects
- Four/five things which you liked/disliked about the film (you can use some points from the above list)
- Very importantly, your evaluation – would you recommend that someone would go and see this film or not? You may also wish to comment on whether the film has purely an entertainment value or if it has a social value – is it trying to educate us about something?
- To sign off your review, you can simply use your initials at the bottom of the page.

Example of a Book Review Layout

To write your book review, you should place the following at the top of your page:

The Lovely Bones

Alice Sebold

pp 325

TS

Example Magazine Article/Advertisement Layout

- Carefully consider your headline – perhaps use alliteration, rhyme or a pun to grab the reader’s attention.
- Prepare your ideas just as you would for an argumentative composition i.e. using a brainstorm. Number the points in the order that you wish to write about them.
- Be sure to answer the five basic questions: 4W + 1H = Who, What, Where, When + How?
- In an article, add plenty of personal opinion.
- Consider using subheadings for paragraphs which you can devote to specific points.
- You can use blank boxes to represent images of items in your article/ad (see below).

Louise Heeran Flynn

Sample magazine article to be published in a tourism magazine to persuade tourists to holiday in Ireland.

Saints and Scholars - A Holiday for Everyone!

Ireland – the land of saints and scholars has been welcoming visitors to its shores for centuries. And now it’s your turn! From exploring ancient cultural and historic sites to experiencing the wind in your hair on an activity break, Ireland has whatever you desire. Cead Mile Failte!

History

Image of Historic Site

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Image of climbing and
abseiling

Adventure Holidays

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